

DISC GOLF BIRMINGHAM Club Charter and Bylaws

<http://www.discgolfbirmingham.com>

ARTICLE 1 – NAME

The name of the organization shall be "Disc Golf Birmingham" or "DGB".

ARTICLE 2 – PURPOSE

The purpose of this organization:

1. to increase the awareness of, and encourage participation in the sport of disc golf and other flying disc sports.
2. to provide a forum for all levels of competition.
3. to support, maintain, and improve existing disc golf courses in the greater Birmingham area.
4. to encourage and support the design and development of new disc golf courses and recreational facilities which would widen the availability of disc golf and flying disc sports to others.

ARTICLE 3 – MEMBERSHIP

1. Types of membership shall consist of "Supporters" and "Members".
 - a. Supporters are considered any person who purchases a DGB 'bag tag' annually. Supporters are entitled to special benefits at tournaments that will include but not be limited to special CTP prizes and invitations to DGB club events. Supporters are encouraged to attend DGB club meetings and participate in public discussions via the website but are not extended a vote in official club motions.
 - b. Members are considered any person who pays the annual membership dues. Members are entitled to everything specified for supporter status as well as early registration to signature events and other benefits decided annually by the Executive Board. Members will be encouraged to attend DGB club meetings and participate in both public and private discussion via the website. When an official motion is proposed, DGB club members will be notified via email to vote on said motion.
2. Member dues shall be reviewed and established by the Executive Board on an annual basis. The DGB Calendar year begins January 1. Memberships purchased at any point during a calendar year will expire the following January 1.
3. Non-payment of dues
 - a. Members in good standing will have until March 1 to renew memberships. During this time, the member will continue to hold full member benefits.
 - b. The treasurer will notify the member at least 2 weeks prior to being removed from the member list.

ARTICLE 4 – THE EXECUTIVE BOARD

1. The Executive Board shall consist of four executive officers and three at-large officers. All officers shall be current DGB members in good standing.
2. The Executive Board shall handle the regular business of the organization.
3. Regular meetings of the Executive Board shall be held bi-monthly.
4. A quorum for conducting the business of the Executive Board shall not be less than four members of the Executive Board.
5. Each outgoing Executive Board must leave in the treasury a sum equal to the unpaid bills or obligations for which DGB is responsible.

ARTICLE 5 – COMMITTEES

1. The Executive Board may elect to establish special committees to meet the needs of the organization. A committee's function and duration shall be clearly defined.

ARTICLE 6 – OFFICERS AND CHAIRPERSONS

1. Officer Positions
 - a. President
 - b. Vice-president
 - c. Treasurer
 - d. Communications Director
 - e. At-Large Officer(s) (three)
2. An officer or chairperson who is unable to complete their term shall submit their resignation in writing to the President. An officer or chairperson who does not comply with assigned responsibilities may be relieved of office by a majority vote of the Executive Board. Appointment of a replacement shall be elected by the Executive Board.
3. The head of a committee (chairperson) shall be appointed by the President and approved by the Executive Board.

ARTICLE 7 – ELECTIONS

1. Nominations and the Nominations Committee
 - a. A Nominations Committee, consisting of one Executive Board member and two current DGB members, shall be elected by the Executive Board at the time of regular elections. At the end of the term, their duty is to nominate the officers for the next Executive Board.
 - b. Nominations from the general membership shall be submitted in writing to the Nominations Committee by the last regularly scheduled meeting before Christmas.
 - c. A report from the Nominations Committee shall be presented at the last meeting before Christmas for member vote until December 31.
2. Voting
 - a. Elections shall be by individual ballot, carried out via the DGB website or via personal communication with the President.
 - b. Each active member shall have one vote.
3. Terms of Office
 - a. Officers shall be elected for the term of two years, to serve from the time of installation in January until the succeeding installation of Officers in January of the next election year.
 - b. Officers may not serve in the same position more than two consecutive terms.
4. Transition of the Executive Board
 - a. There shall be a meeting of the Executive Board immediately following the election. It should include the outgoing and incoming Officers and active Committee Chairpersons. Upon the introduction of new business, the articles of incorporation, bylaws, and all pertinent files are to be turned over to the newly installed President. The outgoing President may be asked to serve in an advisory capacity for a limited time.

ARTICLE 8 – DUTIES OF OFFICERS

1. Presidential duties:
 - a. preside at all meetings of the Executive Board and general meeting of the organization;
 - b. make interim appointments as needed with the approval of the Executive Board;
 - c. have the power to sign checks;
 - d. sign all contracts directly pertaining to the organization after the approval of the Executive Board;
 - e. serve as ex-officio member of all committees except that of the Nominations Committee;
 - f. have the power to call any special meeting(s) when necessary;
 - g. receive and document any votes placed by members who are not able to use the DGB website for voting purposes.
2. The Vice-President shall perform the duties of an absent President and perform such duties as are assigned by the President.
3. The Communications Director shall record the minutes of all procedures of the Executive Board, membership meetings, and special meetings, and shall assist in the handling of the at-large correspondence for the organization.
4. The Treasurer shall:
 - a. have charge of all funds of the organization, and present financial reports at all Executive Board meetings;
 - b. make a quarterly financial report to the membership;
 - c. have the power to sign checks;
 - d. in an election year, keep complete and accurate accounting of dues collected in advance for the incoming Executive Board;
 - e. keep restricted funds of the organization, as determined by the Executive Board, in separate accounts.

ARTICLE 9 – GENERAL MEETINGS & VOTING PROCEDURES

1. There shall be semi-regular meetings during the year. Notice of such meetings shall be given to each member at least one week in advance, either by personal notification or by printed and posted schedule.
2. Special meetings may be called by the President. Notice of special meetings shall be made at least seven days in advance.
3. A motion may be brought forward for a vote by any member at an official club meeting or via member discussion on the DGB website. For a motion to proceed to a vote, a majority of the Executive Board must agree that the motion is worthy of a vote based on the discussion and input from members.
4. Once a motion is put forward for an official vote, current DGB club members will be notified via email and will have one calendar week to ask questions, make suggestions, and vote on the motion via the website or by notifying the President.
5. A motion will become officially ratified with a majority vote of the members who voted on the motion.
6. In the event of a tie vote or if the motion was not approved, a motion may be modified to address the concerns of those who voted against the motion and be resubmitted after one month.

ARTICLE 10 – COURSE PROFESSIONALS & COURSE MODIFICATION

1. Course Professional(s) are designated each election term by the President and approved by the Executive Board. Each DGB-sponsored course may have up to two designated Course Professionals. Course Professionals oversee club-sponsored work projects and generally maintain the integrity of the courses as designed.
2. All course modifications which are not part of club-sponsored work projects should be approved by the designated Course Professional(s) or the Executive Board before being performed.
3. Any major course modification (altering the current design of a hole at any DGB-sponsored disc golf course) must be approved by the Executive Board and seconded by the designated Course Professional(s). When required, the Executive Board or Course Professional(s) will seek approval from the local park authority or municipality.
4. Adverse course modification is defined as any action which significantly alters the design of a hole and is performed without prior approval per article 10.3. This includes, but is not limited to:
 - a. cutting, trimming, removal or excavation of any trees, branches, bushes or undergrowth;
 - b. excavation from or adding to earthen or man-made course topography;
 - c. vandalism and/or theft.

ARTICLE 11 – DISCIPLINE

1. Charges of professional dishonesty, extreme professional discourtesy, working against the principles and purposes of the organization, and/or injuring the professional standing of a member may be filed in a written statement signed by three members in good standing and sent to the Executive Board.
2. The accused member shall be notified in writing of the action and shall have the privilege of being present at a special or regular meeting of the Executive Board at which the charges are considered.
3. The member may be suspended or expelled by quorum of the Executive Board (per article 4.4)

ARTICLE 12 – AMENDMENTS

The bylaws may be revised by two-thirds affirmative vote of participating general membership, only after proposed changes are approved for a general vote by quorum of the Executive Board. Amendment voting will take place over 30 days and the Executive Board will abstain from the general vote.

ARTICLE 13 – DISSOLUTION

The Executive Board shall, after paying or making provisions for paying all liabilities of the club, dispose of all the assets of the club to any organization operating exclusively for charitable, educational, or religious purposes, or for fostering national, or international amateur sports competition and other benevolent purposes. The club shall dispose of the assets such aforementioned so that the organizations receiving assets shall, at the time, qualify as an exempt organization under and within the meaning of Section 501(c)(3) of the Internal Revenue Code (or the corresponding provisions of any Internal Revenue law) as the Executive Board shall determine. Among the methods and reasons for dissolution, the Executive Board may, by three-fourths vote, cease club activities and dissolve the club in accordance herewith.